

## **TOWN OF HOLLAND BOARD MEETING**

February 14, 2024

<b>MEMBERS PRESENT</b>	Chair Bob Stupi, Supervisors Nikole Hauser, Jeff Herlitzke, Michael Hoffman and David Weber
<b>STAFF PRESENT</b>	Town Crew John Frauenkron, Clerk Marilyn Pedretti

### **CALL TO ORDER**

Chair Stupi called the meeting to order at 6:30 p.m. Notices were properly posted.

### **MINUTES**

Motion by Hauser/Hoffman to approve the Town of Holland board minutes of January 10, 2024. **MOTION** carried.

**CITIZENS' CONCERNS:** None given.

**COUNTY SUPERVISOR REPORT:** None given.

### **COMMUNITY CENTER**

Robin Moses, Executive Director, Holmen Area Community Center (HACC), presented the 2023 Annual Report and explained the various events and programming. Rick Hauser, W7915 Prairie Meadows Street, asked about the lease and Moses noted that they will begin to pay \$40,000 on the lease, which was originally waived but is now owed to the Boys and Girls Club, owners of the facility. Discussion followed. Stupi thanked Moses for her presentation and for her work at the HACC.

### **HOLMEN YOUTH BASEBALL**

Travis Kramolis, 904 Eastwood Street, representing the Holmen Youth Baseball Parents' Association (HYBPA), provided two rental agreements for summer tournaments and noted they changed the June tournament to July. Pedretti noted the change was not shared with the Town and rentals are booked a year in advance. She will work with the HYBPA and see if the tournament can be adapted to the proposed weekend. Kramolis requested use of the Town hall ballfields starting April for the older kids and starting in May at Skogen's field for the younger kids. Discussion followed concerning concessions, porta potty needs at Skogen's field and possible grant money for a future on-site storage shed. Pedretti will work with the HYBPA and provide updated information at the March meeting.

### **DOT: BIKE PATH**

Stupi reported the Department of Transportation (DOT) has given the approval to move forward with seeking an engineering company to provide designs for the Holland Bluff Bike Trail paving project. He explained the criteria for obtaining quotes and the process for reviewing/recommending a designer to the DOT. A draft Request for Proposal (RFP) was reviewed. Motion by Herlitzke/Weber to authorize the process to hire a design company for the Holland Bike Trail pavement project. **MOTION** carried unanimously.

### **PLAN COMMISSION**

Hoffman reviewed the minutes from the minutes from the February 7<sup>th</sup> meeting.

## **STORMWATER COMMISSION**

Gaynor drainage project: Hoffman reviewed the bid tabulations for the Gaynor Rolling Hills Drainage Project and reported the Plan Commission recommended the Strupp quote. Discussion followed. Motion by Herlitzke/Hauser to approve the bid from Strupp Excavating for the Gaynor Rolling Hills Drainage Project work in the amount of \$74,921. **MOTION** carried unanimously.

2024 maintenance plan: Hoffman reported they discussed options presented by General Engineering Company (GEC) for conducting maintenance in the 2024 designated areas. Discussion followed and clarification of listed items was given for GEC to move forward. Motion by Herlitzke/Hoffman to approve spending up to \$8,000 on the County Estates/Brentwood Addition/Bice Addition drainage study with the side note to use recommendations from questions as discussed in tonight's meetings. **MOTION** carried unanimously.

2023 DNR audit: Pedretti reviewed several action items from the DNR MS4 stormwater audit conducted in November 2023. Discussion followed. It was the consensus to work the engineer on assisting with the permit requirements.

Report on 2/7/24 meeting: Hoffman had nothing further to report.

## **FIRE DEPARTMENT**

Fire Commission: Herlitzke reviewed the edits to the original Fire Association Agreement and the creation of a Fire Commission. Motion by Herlitzke/Hoffman to approve the fire agreement amendments. **MOTION** carried unanimously.

Report 1/16/24 meeting: Herlitzke reported the calls were down and explained a surplus from the 2023 budget. Weber asked about the building and Herlitzke reported a feasibility study will be conducted to study the current and future needs. Stupi reported the La Crosse Area Planning Commission (LAPC) has some resources to assist in this area.

## **PUBLIC WORKS**

Ford F250 truck tires: Stupi noted the tires on the 2-year old truck with 18,000 miles were completely worn out. Discussion followed concerning the three quotes received to replace all four tires. Motion by Herlitzke/Weber to approve purchase of four new tires from Good Year not to exceed \$1,000. **MOTION** carried unanimously.

Road replacement: Stupi explained the need to replace Taube Road and Red Cloud Road. He reported a quick estimate to pulverize, add base, grade and pave was in the \$100,000 neighborhood, which would fit within the 2024 road budget. Discussion followed. Motion by Weber/Herlitzke to go out for bids for the replacement of Taube and Red Cloud Roads. **MOTION** carried unanimously.

Roads within New Amsterdam: Stupi reported they contacted the engineering company working on the County Road XX project to get estimates to replace the roads within New Amsterdam. He noted they are in very poor condition. Discussion followed. It was the consensus to move forward with a scoping meeting to get some estimates.

Brine operation: Stupi reported the Public Works Department at the City of Onalaska has offered to host a tour of their facility and their brine system. Discussion followed and a tour date was set for Monday, February 19<sup>th</sup>.

New plow truck: Frauenkron shared several pictures of various options for brine trucks. Discussion followed. It was the consensus to study further and continue discussions next month.

Part-time crew member: Members reviewed the 2015 job description for the part-time crew member and edits were made. Discussion followed concerning process and it was the consensus to place an ad on February 26<sup>th</sup> with an application deadline of March 14<sup>th</sup>. Board members will conduct the interviews.

Compost gate access: Stupi reported several residents have asked that the gate be activated due to the mild winter weather. He noted no other municipality has their compost site available in the winter. Discussion followed. It was the consensus to set the start date for approximately April 1 and closing on December 1, weather dependent.

Casberg Coulee bridge: Stupi reported good attendance and input from residents at the public information meeting on January 30<sup>th</sup>. He reported the request for an earlier “let” date was officially approved by the DOT for August 13 with construction slated to happen this fall. Stupi noted that due to the lowering of the bridge two feet, the approach will be extended and a change order has been submitted. He reported there was some discrepancy in the speed limit and the 30 mph was confirmed for engineering purposes. Kevin Olson, W6688 Casberg Coulee Road, asked if residents will be able to travel the bridge next winter if it only had gravel. Stupi reported the engineer affirmed that if the structure was “substantially complete” travel could occur over gravel. Olson expressed resident concern with an end date and Stupi noted the engineers will work on “incentive” language for the bid proposal.

Crew report: Frauenkron reviewed the written Town Crew report. Pedretti thanked the crew for the great work on building a storage closet in the meeting room.

## **TOWN ADMINISTRATION**

Remote attendance: Stupi explained the draft amendment to the Governing Ordinance #1-2012 will establish standards to allow remote attendance for board meeting. Item will return next month for the second/final reading.

LAPC: Stupi reported on a meeting with Bob Gollnik, Executive Director of the LAPC and several items that they offered to assist the Town with over the next few years. Stupi gave an update on the grant request for the MH bike path and noted the DOT is ranking the statewide requests.

WTA unit meeting: Stupi reminded members the Town is hosting the quarterly WTA La Crosse County unit meeting next Thursday at 6:30 p.m.

## **TREASURER’S REPORT AND BILLS**

The Treasurer’s report and invoices were reviewed. Motion by Herlitzke/Hoffman to accept the treasurer’s report and approve the bills in the amount of \$75,560.40. **MOTION** carried unanimously.

**ANNOUNCEMENTS AND FUTURE AGENDA ITEMS:** Snow plow policies.

## **ADJOURN**

Motion by Hoffman/Weber to adjourn. **MOTION** carried. Adjourned 8:33 p.m.

Respectfully submitted,  
Marilyn J. Pedretti  
Town Clerk