

TOWN OF HOLLAND BOARD MEETING

July 12, 2023

MEMBERS PRESENT	Chair Bob Stupi, Supervisors Nikole Hauser, Jeff Herlitzke (via Zoom), Mike Hoffman and David Weber
STAFF PRESENT	Town Crew Supervisor John Frauenkron, Clerk Marilyn Pedretti

CALL TO ORDER

Chair Stupi called the meeting to order at 6:30 p.m. Notices were properly posted.

MINUTES

Motion by Hoffman/Weber to approve the minutes of June 12, 14 and July 3, 2023. **MOTION** carried.

CITIZENS' CONCERNS: none given.

COUNTY SUPERVISOR REPORT

Matt Nikolay, County Supervisor, reported they are working on the 2024 budget, discussing an ATV/UTV ordinance, and considering possible remodeling of Hillview.

PARK COMMITTEE

Flury Field bench: Hauser reported a mistake was made in ordering the benches for Flury Field with the reversal of benches with and without backs. She noted the bench without a back can be used in another park. Motion by Weber/Hoffman to authorize the purchase of a new bench for \$785.79. **MOTION** carried unanimously.

Report on 6/21/23 meeting: Hauser reviewed the minutes and noted several items were held over for further discussion.

PUBLIC WORKS

AED machine: Stupi reported that a new AED similar to the Town Hall apparatus would cost \$1,515. He noted the Rotary Club may again start a program of providing AEDs for organizations but was not sure when the program would start and if the Town would be eligible. Discussion followed. It was the consensus to research the Rotary option and report next month.

Town chipping service: Stupi noted the Town crew is in the midst of the monthly chipping and have 82 requests estimated to take three days to complete. Discussion followed and the consensus was leaning towards offering a spring and fall chipping service dates only. Stupi will provide a survey through Facebook and report next month for further discussion.

Casberg Coulee bridge:

- (1) Grant status. Stupi reported they completed the ranking for a design firm and submitted the ranking to the Department of Transportation (DOT) who will negotiate a three party contract. He introduced Ron Chamberlain, from SEH, the engineering firm with the top ranking for the design. Chamberlain gave his background and then explained the process moving forward. He noted the structure is a Federal bridge and the DOT has total control and, while they determine the pace, political pressure to the local legislators could move it faster. He discussed the grant timeline and noted the Town is handling everything correctly. He stated, from a program perspective, the

Town is maximizing the funding without adding to the local tax fees. Chamberlain stated the Federal BIL funding has created more bridge projects than ever before which puts the consultants in demand and contractors over-scheduled. He noted that if the Town was going the route of a temporary structure, they would need approval from the Bureau of Structures.

Kevin Olson, W6688 Casberg Coulee Road, asked about a single slab design and Chamberlain clarified the definition and noted the engineers will offer several options for the DOT to consider. Olson asked about timing. Clerk Pedretti noted the grant request lists November 2024 for design and March 2025 for the let date with construction possible mid to late 2025. Chamberlain stated that contractors will have a big effect on timing and noted there are five less bridge contractors than there were in 1998.

(2) Temporary structure. Lukasz Lyzwa, General Engineering Company (GEC), reported on the results of an engineer analysis concerning the span for a temporary structure and the need to increase the size of a structure to 115 feet, rather than 75 feet as suggested last meeting. He also reported that a technician from Contect, who installed the culvert in 1984, will be meeting on site tomorrow morning to look at options to band the inside pipe. Olson asked if anyone had looked at the Dave Rybold quote and Lyzwa explained it was missing critical information (inaccurate culvert size, not enough road width, no mention of guardrails, etc), the cost was underestimated and permitting would be horrendous.

Mike Koziara, W6531 Casberg Coulee Road, asked if it would be cost effective to put sheeting in the middle. Lyzwa said it would require pumping grout which would cost \$250,000 to \$300,000. Olson asked if the current culvert was built to specifications and Lyzwa explained why he would not recommend a 3-sided structure because they are prone to this type of failure. He then discussed uncertainty with weather events and the stability of the current culvert.

(3) Temporary bridge. Stupi noted that the Town needs additional information in order to move forward: (1) banding, if possible and how much; (2) temporary bridge, if 115' span is available and how much. Lyzwa will research further and relay information as he receives it.

Weber spoke concerning things that were said at the last meeting and wanted to reassure the public that he took an oath to serve all of the Town and the board is doing all it can concerning this bridge. He noted the board cannot, under the law, talk to each other in between meetings. He understands the frustration and will continue to do his best to make decisions that are best for the community.

(4) Future action. Hoffman volunteered to meet with Lyzwa and the Contech technician tomorrow morning on site. Lyzwa will collect information and send a memo that can be posted on the Town website. Stupi noted the Town will notify the public when a meeting is required.

Jerry Heintz, N7318 Casberg Coulee Road, asked the Town to shoulder Moe Coulee for safety reasons. Stupi directed the Town crew to do what they can with the terrain. He also noted that before the bridge closure, he had not received one complaint about speeding, curviness or shoulders on Moe Coulee Road.

Hoffman stated he drove the road several times and people need to slow down. He was disgusted with the tail gating and that, if people just drove the speed limit, the safety would increase.

Crew report: John Frauenkron, Town Crew Supervisor, reviewed the written Town Crew report. Olson asked why they only make two passes when mowing. Frauenkron explained the restrictions of the nesting season with the first mowing.

FIRE DEPARTMENT

Herlitzke reported on the June 20th and June 26th meetings noting they had two closed sessions to review employee job applications for the last full-time firefighter position. Fire Chief Ryan Ostreng reported they have officially hired the sixth, and final firefighter, who will begin August 6th. He noted the new engine will be in service next week and will shadow the other truck during fire calls for a learning curve. Olson asked if they would be taking on more volunteer firefighters. Chief Ostreng indicated he is still analyzing that option and anyone interested should leave their contact information. Weber asked if there were more mutual aid calls than before. Chief Ostreng stated there has been a little spurt but was not up on past history yet.

TOWN ADMINISTRATION

DOT TAP grant: Stupi reported that the Town received the DOT Transportation Alternative Program (TAP) grant to pave the Holland Bike Trail from Bluffview Court to Drugan's with an 80/20 match. He asked for authorization to go out for bid. Motion by Hoffman/Hauser that we go out for bid on paving our bike trail. **MOTION** carried unanimously.

Hall chair carts: Pedretti explained the new chairs do not fit into the storage room and noted the addition of more tables over the years has left little free space. She reported there is approximately \$5,000 remaining in the budget account. Discussion followed. Motion by Weber/Hauser to purchase the two chair carts and two table/chair carts not to exceed the total cost of \$1,100. **MOTION** carried unanimously.

TREASURER'S REPORT AND BILLS

The Treasurer's report and invoices were reviewed. Motion by Herlitzke/Hoffman to accept the Treasurer's report and to pay the bills in the amount of \$75,266.07. **MOTION** carried unanimously.

ANNOUNCEMENTS AND FUTURE AGENDA ITEMS

Agenda will include continued Casberg Coulee discussion, AEDs and chipping service.

CLOSED SESSION

Motion by Herlitzke/Weber to enter into closed session under Wisc. Statutes 19.85(1)(c) for: "...consideration of employment, compensation or performance evaluation data..." to wit: conduct 90 day review for Town crew member and discuss duties of crew members; and under Wisc. Statutes 19.85(e) for "...deliberating or negotiating the purchasing of public properties, the investing of public funds, or conduct other specified public business..." to wit: discussion on purchase of land. Roll call vote. **MOTION** carried unanimously. Entered into closed session at 8:10 p.m. Town Crew Supervisor John Frauenkron and crew member David Carlson entered closed session for the 90 day review and were then excused. Herlitzke was excused at 9:00 p.m. Clerk Pedretti entered closed session at 9:15 p.m.

Returned to open session at 9:25 p.m. Stupi reported no official action taken during the closed session.

ADJOURN

Motion by Hauser/Weber to adjourn. **MOTION** carried. Adjourned 9:25 p.m.

Respectfully submitted,
Marilyn J. Pedretti
Town Clerk