

TOWN OF HOLLAND BOARD MEETING

October 13, 2021

MEMBERS PRESENT	Chair Bob Stupi, Supervisors Ben Filter, Jeff Herlitzke, Steve Mieden and Kathy Warzynski
STAFF PRESENT	Town Crew Supervisor John Frauenkron, Clerk Marilyn Pedretti

CALL TO ORDER

Chair Stupi called the meeting to order at 6:30 p.m. Notices were posted.

MINUTES

Motion by Mieden/Filter to approve the minutes of September 8th and 28th. **MOTION** carried.

CITIZENS' CONCERNS

Dennis Jacobsen, W380 County Road T, introduced himself and explained that he will be running for the newly created 30th County Supervisory District.

COUNTY SUPERVISOR REPORT:

Matt Nikolay, County Board Supervisor, provided a hand-out from the County 2022 budget and he highlighted several items.

PLAN COMMISSION

Rezone petition - Knueppel: Dorothy & Kevin Knueppel, 1021 Johnson Street, requested a rezone of parcel 8-97-1 from Residential "A" to Rural District (9.805 acre parcel on east side of Mark Trail). Warzynski reported the purpose of the rezone was to house horses and that the acreage is suitable within the Comprehensive Plan. She noted the Plan Commission unanimously recommended approval. Motion by Mieden/Filter to approve the rezone petition of Dorothy & Kevin Knueppel, 1021 Johnson Street, and their request to rezone of parcel 8-97-1 from Residential "A" to Rural District. **MOTION** carried unanimously.

Report on 10/6/21 meeting: Warzynski reviewed the Plan Commission minutes of October 6th and noted they will continue to work on amending the Driveway Ordinance.

STORMWATER UTILITY COMMISSION

Report 10/6/21 meeting: Warzynski reported on the October 6th meeting and noted they continue to research the idea of obtaining an intern to assist with culvert inventory and remediation work. She reported they discussed budgets for 2021 and 2022.

Setting the 2021 ERU: Warzynski explained that with the current 2021 budget it would be necessary to set the Equivalent Runoff Unit (ERU) at \$45. Discussion followed. Motion by Filter/Herlitzke to set the Stormwater Utility ERU at \$45 for 2021. **MOTION** carried 4 to 1 (Stupi).

PUBLIC WORKS

Casberg Coulee bridge: Ron Chamberlein, consultant with SEH, Inc, reported on the bridge study they conducted and explained the eligibility requirements for local, county and state grant money. Discussion followed. It was the consensus to pursue further and Chamberlein offered to assist with application language.

Moe Coulee Road flex beam: Stupi explained the discrepancies between the cost estimates to replace flex beams on Moen Road and Moe Coulee Road. Discussion followed. Motion by Mieden/Herlitzke to authorize to contract with La Crosse County Highway to remove

and replace two sets of guard rails on Moe Coulee Road with the cost not to exceed \$30,000. **MOTION** carried unanimously.

Land leveler: Stupi reported on a vendor visit at the WTA Convention concerning a road groomer and noted the various aspects of the equipment. Discussion followed. It was the consensus to host an equipment demonstration before moving forward.

Plowing cul-de-sacs: Filter suggested the Town continue to contract on snow plowing the cul-de-sacs. Discussion followed. It was the consensus to have John, Crew Supervisor, contact last year's contractor.

Radar reports: Filter reported the update to the system has created multiple new reports, such as an enforcement report. He suggested it would be helpful to have two more mobile signs to move around the town. Discussion followed.

Traffic enforcement: Stupi reviewed information from the County Sheriff's office showing the break down in enforcement in the Town over the past three years. Discussion followed.

Town crew report: Frauenkron reviewed his written report. Stupi reported a crew member is on medical leave.

FIRE DEPARTMENT

Ladder Truck: Stupi explained the Fire Board is obtaining preliminary numbers on the value of the current ladder truck and that, if sold, the money would be used to purchase another truck or equipment, not for operating expenses. Patrick Barlow, President, Village of Holmen, noted the Fire Board is looking for input from each community. Discussion followed. Motion by Filter/Mieden to authorize the sale of the ladder truck and funds be used to purchase another vehicle with remainder to be set in escrow for equipment. **MOTION** carried unanimously.

Report on 9/27/21 and 10/5/21 meeting: Stupi reviewed the minutes of the September 27th meeting and noted the minutes of the October 5th meeting were not yet drafted. He reported each municipality was to consider an increase in the Fire Department budget of either 5, 10 or 15 percent. Stupi said the number will be established at their meeting next Thursday. Barlow noted the Fire Chief is arranging a zoom call with the Fire Chief of Grand Chute concerning their successful passage of a referendum.

PARK COMMITTEE

Holland Estates Park: Filter reported the work continues and some changes were made concerning the delivery of the black dirt. He will provide further details next meeting.

Garbage cans: Filter explained that in 2020 the Board approved spending \$3,000 for replacing the 18 wooden garbage can holders with metal, but the costs have increased considerably. He reported the committee recommended replacing five this year for a cost of \$1,800 and budget the remainder costs for 2022. Discussion followed. Motion by Mieden/Herlitzke to approve the Park Committee recommendation to expend \$1,800 for five garbage cans out of this year's budget. **MOTION** carried 4 to 1 (Warzynski).

Sled library: Filter reported the Holmen Area Foundation would like to donate a sled library which would include the structure, signage and replacement sleds. Discussion followed. Motion by Herlitzke/Filter to accept the Holmen Area Foundation's donation for a sled library and for them to work with John from our Town Crew on location and specifications. **MOTION** carried unanimously.

2022 Park budget: Filter reviewed the items recommended in the 2022 Park budget. Motion by Herlitzke/Mieden to approve the 2022 Park budget in the amount of \$18,000 with funds coming from the powerline money. **MOTION** carried unanimously.

Appointment: Motion by Herlitzke/Mieden to appoint Tiffany Lein, N6855 Sand Prairie Court, to the Park Committee for a term to end April 2023. **MOTION** carried unanimously.

Report 9/23/21 meeting: Filter reviewed the minutes from their September 23rd meeting.

AD-HOC COMMITTEES

Broadband: Herlitzke reported they will be making canvass assignments.

Trail Development: Filter reported they will be meeting later this month.

RESOLUTION 2021-13

Clerk Pedretti read the following into the record:

A RESOLUTION TO ESTABLISH MUNICIPAL WARDS AND TO COMBINE WARDS FOR VOTING PURPOSES

WHEREAS, Town Board of the Town of Holland will continue to elect Town Board members at large, but Wisconsin Statutes Section 5.15 requires all towns with a population of 1,000 or more to establish municipal wards based on the results of the 2020 census; and

WHEREAS, Section 59.10 (3)(b) of the Statutes requires that each county board adopt and transmit to each municipal governing body in the county a tentative county supervisory district plan dividing the county into districts and designating the approximate location and population of each ward proposed to effectuate the division of the county into districts; and

WHEREAS, these laws require that each municipality designate by consecutive whole number, geographical description, and population the various wards to be created within the municipality.

NOW, THEREFORE, BE IT RESOLVED that the Town of Holland has adopted the wards set forth on the attached exhibits, lists, and map of which:

Ward 1 shall be a portion of Supervisory District #21

Wards 2, 3, & 4 shall be Supervisory District #23

Ward 5 shall be a portion of Supervisory District #25

BE IT FURTHER RESOLVED that Wards which were created as set forth above are combined for voting purposes so as to share the common polling place, which will be the Town Hall, W7937 County Road MH, Holmen. The polling place, as required by law, is located in Ward 1. Such combined wards shall use common ballot boxes and ballots or voting machines and separate returns shall not be maintained for the combined wards except where separate ballots are required under Section 5.58 to 5.64 of the Statutes.

BE IT FURTHER RESOLVED that upon passage, a copy of this Resolution shall be filed with the Town Clerk who shall transmit a copy of this Resolution to the County Clerk within five (5) days of its adoption. This Resolution shall remain in effect for each election until modified or rescinded in accordance with State Statute or until a new division is made following the next Federal Decennial Census.

ADOPTED by unanimous vote of the Town of Holland Board of Supervisors on the 13th day of October, 2021.

Motion by Filter/Warzynski to approve Resolution 2021-13, a resolution to establish municipal wards and to combine wards for voting purposes. **MOTION** carried unanimously.

CONTRACT RENEWALS

MCS Networks: Stupi noted the price increase was due to the escalation of cyber security.

Discussion followed. Motion by Filter/Herlitzke to contract with MCS Networks for a one year contract in the amount \$3,951. **MOTION** carried unanimously.

Associated Appraisal: Pedretti explained a possible change in personal property for the campground but it would not affect the overall contract price. Warzynski suggested the

2022 budget should be adjusted to accommodate the mobile home portion of the contract. Motion by Mieden/ Herlitzke to authorize renewal of the Associated Appraisal Consultants contract for five years. **MOTION** carried unanimously.

2022 BUDGET, FEES & NEWSLETTER

2022 Budget: Members reviewed line items adjusted from the previous budget workshop.

- BCL transfer: amount was increased from \$49,000 to \$51,000 to accommodate an increase in the Holland Sand Prairie expenses.
- Assessor: increased from \$11,000 to \$12,000.
- Fire Department: consensus to leave until the final budget is approved by the Fire Board.
- Road Construction: the cost of seal coating was a bit low, consensus to increase from \$120,000 to \$140,000.
- Highway Equipment: discussed the Town crew wish list and on obtaining additional radar speed signs. Frauenkron was instructed to get hard numbers for several items and report back next month.
- Segregated accounts: Pedretti will separate the segregated accounts for ARPA and Stormwater Utility and list below general funds.

Fee Schedule: Members reviewed the draft Fee Schedule and the Stormwater Utility Charge of \$45/ERU was added.

Newsletter: Pedretti asked for and received input on possible articles for the newsletter.

2022 Budget Hearing: It was the consensus to hold the 2022 Budget Hearing and Elector Meeting on November 10th starting at 6:30 p.m.

TOWN ADMINISTRATION

Social Media Policy: Members reviewed the draft Social Media Policy and adjustments were made. Motion by Herlitzke/Filter to approve the Town of Holland Social Media Policy as presented and discussed. **MOTION** carried unanimously.

Domain change: Pedretti explained the Election Commission is requiring all municipalities obtain a .gov domain for security purposes. She is working with MCS Networks.

Covid-19 update: Consensus to stay the course.

WTA Convention reports: Stupi, Warzynski and Pedretti attended the October 10-12 WTA Convention and gave oral reports.

TREASURER'S REPORT AND BILLS

The September Treasurer's report and October invoices were reviewed. Motion by Filter/ Herlitzke to accept the Treasurer's report as presented and pay the October bills in the amount of \$231,557.53. **MOTION** carried unanimously.

ANNOUNCEMENTS & FUTURE AGENDA ITEMS

Stupi and Mieden notified the board when they will be out-of-town. Ad-hoc Trails committee will meet October 28th.

ADJOURN

Motion by Herlitzke/Filter to adjourn. **MOTION** carried. Adjourned 9:13 p.m.

Respectfully submitted,
Marilyn J. Pedretti, Town Clerk