

TOWN OF HOLLAND PLAN COMMISSION

November 4, 2020

MEMBERS PRESENT	Chair Steve Michaels, Andrew Dobkoski, Ben Filter, Bryan Nindorf, Jared Noffke, Jeff Osgood and Kathy Warzynski
OTHERS PRESENT	Roger Lowrey, Dave Herlitzke, Abbey Nicewander (MRRPC), Chief Buck Manley (HAFD), Marilyn Pedretti (Clerk)

CALL TO ORDER

Chair Michaels called the meeting to order at 6:30 p.m. Notices were properly posted.

MINUTES

Motion by Noffke/Dobkoski to approve the minutes from October 7, 2020. **MOTION** carried.

CITIZENS' CONCERNS: none.

CASTLE MOUND CONDO

Dave Herlitzke, (Castle Mound Condo Developer) N410 Ten Mile Circle, explained their plan to upgrade Castle Mound Road as follows: in 2020 they will sub-grade and edge along the shoulder, add rock and leave the pavement over the winter and in 2021 Mathy will install pavement. He noted they will be straightening out a bend in the road where the old farmhouse once stood. Discussion followed concerning the "letter of credit" and the need to include next year's base work, additional gravel and asphalt removal in the credit amount. Herlitzke will obtain further estimated costs and provide a new "letter of credit" to the Town Board next week. Motion by Filter/Osgood to recommend approval for Fred Hilby, La Crosse Engineering and Surveying, request to delay reconstructing that portion of Castle Mound Road adjacent to the condo plat until 2021 with a letter of credit reflecting the total replacement costs of the project including the removal of asphalt and subgrade. **MOTION** carried unanimously.

COMPREHENSIVE PLAN UPDATE

MRRPC input: Abbey Nicewander, Senior Planner, Mississippi River Regional Planning Commission (MRRPC), reported she has updated all but one of the eight sections of the current Comprehensive Plan. She asked for any suggestions. Warzynski suggested removing the third item under the "Transportation" section. Discussion followed and it was the consensus to remove.

Open House: Nicewander explained the plan calls for three open houses: one for input on the goals, one for input on the map and the final for input on the overall plan. Discussion followed on planning an open house with COVID restrictions and the change in the clerk's hours in 2021. It was the consensus to shorten it to two open houses: the first combining the goals and maps during clerk hours the week of February 22nd and on the 24th from 5:00-7:00 pm and the second covering the overall plan the week of March 22nd and on the 24th from 5:00-7:00 pm.

Survey: Nicewander reported 84 responses to date with a projected deadline of November 17th. Discussion followed concerning the survey timing, previous response rate and possible options of mailing the survey or mailing a postcard with information on completing the survey online to increase participation. It was the consensus to extend the response deadline to December 15th and include the open house information on a mailer. Motion by

Filter/Noffke to recommend the Town Board to spend no more than \$1,000 on postcards with information about the Town survey and include the website and the dates of the February 24th and March 24th open house. **MOTION** carried unanimously.

ANNOUNCEMENTS AND FUTURE AGENDA ITEMS: Van Dunk stormwater item.

ADJOURNMENT

Motion by Nindorf/Dobkoski to adjourn. **MOTION** carried. Meeting adjourned at 7:17 p.m.

Respectfully submitted,
Marilyn Pedretti, Town Clerk