

TOWN OF HOLLAND BOARD MEETING

September 9, 2020

MEMBERS PRESENT	Chair Steve Michaels, Supervisors Ben Filter, Jeff Herlitzke, Steve Mieden, Jerome Pedretti
STAFF PRESENT	Clerk Marilyn Pedretti

CALL TO ORDER

Chair Michaels called the meeting to order at 6:30 p.m. Notices were posted.

MINUTES

Motion by Mieden/J Pedretti to approve the minutes of August 12th and August 26th. **MOTION** carried.

CITIZENS' CONCERNS: none.

COUNTY SUPERVISOR REPORT: none.

COMMUNITY CENTER

Holmen Area Community Center needs assessment and draft Memorandum of Understanding: discussion held over to next month.

COVID UPDATE

Hall/Shelter/Office status: Discussion took place concerning current process and future plans during the pandemic. It was the consensus to keep the office protocol as currently set-up, not to rent the hall at least through the end of October and to keep the shelter rentals at a minimum amount of people. It was the consensus to offer zoom for the monthly board meetings. The Board will continue to monitor and update each month.

County pandemic protocols: Filter noted the La Crosse County has set up seven categories and that they are collaborating with the two local hospitals. Discussion followed. The Board will continue to monitor and update next month.

Touchless restroom equipment: Michaels explained a quote he received to upgrade the restroom to touchless sinks and toilets. He noted the costs could be covered under the "Routes to Recovery" grant funds as pandemic safety enhancements. Discussion followed and concerns were expressed concerning future maintenance. It was the consensus to obtain additional quotes and written warranties.

Virtual meeting technology: The Board discussed two options for enhancing zoom calls with additional speaker/camera technology. Motion by Filter/Mieden to purchase the Logitech speaker phone to be submitted for "Routes to Recover" grant funds, not to exceed \$600. **MOTION** carried unanimously.

Ballot scanner: Clerk Pedretti explained her request for an additional ballot counter to process the increase in absentee ballots, which would qualify for the CARES grant funds. Discussion followed. Motion by Mieden/Herlitzke to move forward with purchase of the Model DS200 Precinct Scanner at a cost of \$5,865. **MOTION** carried unanimously.

PUBLIC WORKS

Battery box: Michaels explained the need to repair the battery box on the Sterling. Motion by Mieden/J Pedretti to accept the Jeff Baker quote for \$500. **MOTION** carried unanimously.

Snow plowing cul-de-sacs: J Pedretti explained his concerns with the process last year and suggested hiring a part-time person to use a Town truck to clear cul-de-sacs. Discussion followed. It was the consensus to advertise for both a contractor with their own equipment and for a part-time person and revisit next month.

Vacating town roads: Clerk Pedretti explained that the work to close off the western portion of Wolfe Road has been completed. Discussion followed. It was the consensus to schedule a public hearing on October 14th, before the Town Board meeting.

PLAN COMMISSION

Michaels reviewed the minutes from the Plan Commission's September 2nd meeting.

FIRE DEPARTMENT

BRYCER: Fire Chief Buck Manley explained the process for commercial and industrial property inspections and tracking those inspections on a cloud-based system. He reported the Fire Board approved the BRYCER agreement.

Report on 8/19/20 meeting: Michaels reviewed the minutes from the August 19th meeting. Manley reported the Town of Holland had 10 EMS and 11 Fire calls last month, bringing the total year-to-date to 78 calls.

ORDINANCES

Driveway amendment: Clerk Pedretti reported the ordinance was posted on the Town web page and no citizen input was received. Motion by Mieden/Filter to approve the second reading of Amendment #1 to Ordinance #3-2003 the Driveway and Culvert ordinance. **MOTION** carried unanimously.

ATV ordinance: Clerk Pedretti explained the updates that were made to coordinate with the County and that the ATV club requested Casberg Coulee, Flaten and Moe Coulee Roads be designated for ATV/UTV routes. Steve Lindvig, W6248 County Road V, spoke in favor of the ordinance and noted the ATV club would be willing to pay and install the necessary signage. Motion by Filter/Herlitzke to approve Ordinance #2020-2 All-Terrain Vehicle traffic with the stipulation that the club provides signs, maintains signs and installs all signs. **MOTION** carried unanimously.

Dog control: Clerk Pedretti reported the amendment was posted on the Town web page and no citizen input was received. Motion by Filter/Mieden to pass Amendment #4 Dog Control Committee and Dog Control ordinance for variances. **MOTION** carried unanimously.

GEC ENGINEERING

Discussion took place concerning the estimated costs of hiring Lukasz Lyzwa of General Engineering Company in assisting with the stormwater fee process. Chair Michaels will get some cost estimates from GEC and this item will return to next month's agenda.

TREASURER'S REPORT AND BILLS

The August Treasurer's report and September invoices were reviewed. Motion by Mieden/Herlitzke to approve the bills for September in the amount of \$238,983.99. **MOTION** carried unanimously.

SPECIAL MEETINGS

Board of Review: Clerk Pedretti reported three residents have asked for objection forms and the Board should be prepared to hear their cases on September 22nd. It was the consensus that the two new board members would watch the WTA Board of Review training video on their own.

2021 budget: The preliminary 2021 budget workshop was scheduled for Wednesday, September 30th starting at 6:00 p.m.

Stormwater workshop: This item will be held over until a contract with GEC has been established.

ANNOUNCEMENTS & FUTURE AGENDA ITEMS

Clerk Pedretti noted she will have an election crew working on September 16th to assist in processing the absentee mailing.

ADJOURN

Motion by Herlitzke/J Pedretti to adjourn. **MOTION** carried unanimously. Adjourned at 7:32 p.m.

Respectfully submitted,
Marilyn J. Pedretti, Town Clerk