

PARK COMMITTEE

TOWN OF HOLLAND

July 22, 2020, 6:30 p.m.

MEMBERS PRESENT:	Chair Jeff Herlitzke, Naomi Bjergum, Karen Durnin, Brian Meeter
OTHERS PRESENT:	Marilyn Pedretti, Town Clerk

CALL TO ORDER

Chair Herlitzke called the meeting to order at 6:32 p.m. Notices were properly posted.

MINUTES

Motion by Meeter/Durnin to approve the minutes of February 20, 2020. **MOTION** carried unanimously.

CITIZENS CONCERNS: none given.

COVID STATUS

Herlitzke reported the Board is holding off on any Town Hall rental due to COVID-19 pandemic. He noted outside shelter rentals are allowed as long as they follow protocol and he reported the Town crew is sanitizing the facilities each morning. Discussion followed concerning whether to provide sanitation stations or such. No action.

2020 PROJECTS

Zip line equipment installed: Herlitzke reported the zip line equipment is seeing a lot of use.

Bjergum was disappointed it was not as originally planned with a gravity decline.

Herlitzke explained the mishap in the ordering.

Shelter #1 electrical upgrade: Herlitzke reported the electrical boxes and lighting need to be upgraded and estimated materials to cost \$250-\$300. Discussion followed. Item put on hold until after the park viewing later in the meeting.

Ballfield screening: Herlitzke reported the request by the Holmen Youth Baseball Parents Association (HYBPA), in which they would pay for the installation of a screen with the "H" logo and with yellow tubing. Discussion followed. Motion by Durnin/Meeter to recommend that we let them (HYBPA) put the screening up. **MOTION** carried.

Bike trails - maintenance: Herlitzke explained about the conditions of the bike trail in Prairie Woods/Prairie Meadows and along Highway 53. He suggested four loads of the lime "fines" at around \$230-\$240 a load would be sufficient and that the Town crew said they could use the box scraper to level it out. Discussion followed. It was the consensus not to purchase special equipment and the clerk was directed to contact the Village of Holmen for possible collaboration in using a roller. Motion by Bjergum/Meeter to recommend spending no more than \$1,000 on loads of "fines" material to redo the trails. **MOTION** carried.

2020 park inspection sheets: The clerk reported the crew had not completed them yet. Herlitzke noted the guys will be adding wood chips yet this summer. Bjergum would like to see the wood chips freshened up earlier in the spring each year.

FUTURE EQUIPMENT

2020 Budget allowances: Herlitzke reviewed the budget allowance for a fitness course and that \$63,000 was allocated, plus \$7,000 for a safety base. The committee walked the park

area to determine placement of future ninja equipment and to view the Shelter #1 electrical issues. They left the building at 7:08 and returned at 7:24 p.m.

Options/configurations: Discussion followed concerning whether the installation could be citizen-assisted, liability, age-group use and types of equipment available. It was the consensus for the committee to piece-meal their ideas for a course and submit to the clerk for discussion at the next meeting.

SHELTER #1 ELECTRIC

Motion by Meeter/Bjergum to recommend spending no more than \$1,000 to repair and replace the light fixtures and electrical boxes (in Shelter #1). **MOTION** carried.

LONG RANGE PLANNING

Park survey: Bjergum suggested conducting a park survey. Discussion followed concerning process, timing, estimated budget amount and anticipated results. It was the consensus to hold this over to the next meeting.

Bike trail along NA: Herlitzke explained the board's request to study the possibility of establishing a bike trail along Old NA. Discussion followed concerning process and possibilities. Meeter suggested getting information from the Safe Routes to School representative. It was the consensus to hold this over to the next meeting.

Long Range Plan: Due to timing, it was the consensus to old over to the next meeting.

FUTURE AGENDA AND NEXT MEETING

Long Range Plan, wood chips, ninja course, survey, bike trail and Safe Routes to School information. Next meeting TBD.

ADJOURNMENT

Motion by Bjergum/Meeter to adjourn. **MOTION** carried unanimously. Meeting adjourned at 8:08 p.m.

Respectfully submitted,
Marilyn Pedretti
Town Clerk