

## TOWN OF HOLLAND BOARD MEETING

Emergency Meeting

April 22, 2020

<b>MEMBERS PRESENT</b>	Chair Steve Michaels, Supervisors Ben Filter, Jeff Herlitzke, Steve Mieden, Jerome Pedretti
<b>STAFF PRESENT</b>	Clerk Marilyn Pedretti

### CALL TO ORDER & WELCOME TO NEW MEMBERS

Chair Michaels called the meeting to order at 7:01 p.m. He welcomed Ben Filter and Steve Mieden to the Town Board.

### COVID-19 EMERGENCY

The parameters from the March 19<sup>th</sup> emergency meeting were reviewed. Due to the Governor's "Stay at Home" order extending to May 26<sup>th</sup>, it was the consensus to update those parameters as follows:

1. Town Shop: Norm Clark will be asked to return to work starting Monday, April 27<sup>th</sup>. The employees will continue to conduct their duties while using CDC requirements for health safety.
2. Town Hall and Parks: all reservations for Town facilities shall be cancelled through May 26<sup>th</sup>.
3. Office: the office shall remain closed, other than by appointment, through May 26<sup>th</sup>.
4. Due to some timely zoning issues, it was the consensus to hold the May 6<sup>th</sup> Plan Commission meeting and May 13<sup>th</sup> Town Board meeting, with a limited agenda.

All parameters will be reviewed by the Town Board as needed.

### ELECTION VICE CHAIRS

Michaels called for nominations.

- Motion by Mieden/J Pedretti to nominate Jeff Herlitzke for First Vice Chair. **MOTION** carried unanimously.
- Motion by Mieden/Filter to nominate Jerome Pedretti to Second Vice Chair. **MOTION** carried unanimously.

### AMENDMENT #2 TO ORDINANCE #4-2002 PLAN COMMISSION & AMENDMENT #2 TO ORDINANCE #1-2012 GOVERNING ORDINANCE

Michaels explained his research and discussion with the Town attorney concerning changing the make-up of the Plan Commission to include three board members and four citizen members. He noted this is an important committee with a lot of discussion and it would be beneficial to have three board members represented. He opened the floor to discussion.

Mieden supported the amendment and suggested the Plan Commission has been tasked with the most important work and board members often attend. He noted the ordinance states "minimum" and does not require three board members at all times.

J Pedretti opposed the amendment and stated that with three board members a quorum would be present and there would be no need to refer to the Town Board because the votes are already done.

Herlitzke suggested an amendment to allow for only two board members so a quorum would not be present. He noted he served on the Plan Commission for four years and appreciated the

diversity of citizen input and that discussions were helpful. Herlitzke stated that with three board members, the issue would be a rubber stamp by the time it came to the Town Board, losing the appeal model.

Filter supported the amendment and stated the change is a good thing in the midst of what the Plan Commission is doing with stormwater mitigation. He did see the point of citizen input and suggested the make-up of the commission could change as the amendment states “minimum three citizens”. Filter felt it important to keep the mitigation going forward as the Town has had a lot of progress.

Kathy Warzynski, W7728 Meadow Way, (Plan Commission member) was opposed to the amendment and noted the purpose of the ordinance that sets up the Plan Commission calls for the “adoption and implementation of comprehensive planning with significant citizen involvement.” She stated that if you put three board members on, you eliminate the possibility of two citizens to have input and involvement.

Jeff Osgood, W7515 Sylvester Road, (Plan Commission member) said he has been present at many Plan Commission/Town Board meetings around the state for his job and can see both sides. He noted that the current structure does leave the door open for more citizen involvement.

Andrew Dobkoski, W7704 Van Dunk Place, (Plan Commission member) saw good points to both and noted that sometimes having more minds and different perspectives on an issue is a good thing. He stated he liked the ordinance the way it was and three board members does seem like a lot.

Jared Noffke, N7105 Bice Avenue, supported the amendment but can see the advantages to both arguments. He said just having the knowledge of the three people on the board would move things along faster and smoother.

Doug Klenke, N6954 Sunrise Lane, opposed the amendment but could see having two board members on the Commission. He stated the less formal setting, without three board members, allows for people to talk freely.

Bob Stupi, N7577 County Road XX, opposed the amendment noting the ordinance has been in place for 20 years and was set up to give broad representation and perspective in the Town. He noted the danger of new members voting themselves into a position that did not exist when they ran for office. He stated the issue of speeding things up is a red herring as the Town Board could have voted at any time to move forward with stormwater mitigation. Stupi felt the previous suggestion of a member stepping back once appointed would never happen and that this change would stifle good input by citizens.

Michaels responded that just because something has been done for 20 years does not mean you have to keep doing it. He stated he has attended the meeting and things should have been done faster and more efficiently. Michaels noted he did not want to chair Plan Commission but no one else stepped up. He reported this language is the way the State recommends doing it and was approved by the attorney.

Herlitzke asked the Board to entertain amending it to two board members. Discussion followed concerning the possible amendment and chairing the Plan Commission. Mieden suggested he could step back to bring it down to two board members.

Motion by Mieden/Filter to amend the ordinance to allow the Plan Commission to have seven members including two Town Board members and five citizens. **MOTION** carried 4 to 1 (J Pedretti).

Discussion followed concerning the current Plan Commission make-up and whether to by-pass the first reading of the ordinance amendment. It was the consensus to hold for next month and run Plan Commission with five members next month.

### **COMMITTEE ASSIGNMENTS**

Michaels reviewed the committee assignment list as printed. He asked Doug Klenke if he would serve on Park Committee and Klenke accepted (will be added to next month's agenda). The committee assignments stood as presented.

### **APPOINTMENTS**

- Plan Commission: Motion by Filter/Mieden to appointment Jared Noffke, N7105 Bice Avenue, to a three year term on the Plan Commission. **MOTION** carried unanimously
- Park Committee: Motion by Herlitzke/J Pedretti to appoint Brian Meeter and Karen Durnin to three year terms on the Park Committee. **MOTION** carried unanimously

### **SEAL COATING 2020**

Michaels reviewed a chart detailing the roads that could be seal-coated in 2020. Discussion followed. It was the consensus to get a quote from the County Highway Department to seal coat and crack fill the 16 roads listed by the Town crew as "need to be done in 2020" and the roads in August Prairie and with the quote to include crack filling for up to seven days. Item will return to next month's agenda.

### **ADJOURN**

Motion by J Pedretti/Mieden to adjourn. **MOTION** carried unanimously. Adjourned at 8:00 p.m.

Respectfully submitted,  
Marilyn J. Pedretti  
Town Clerk