

**TOWN OF HOLLAND BOARD MEETING**

October 9, 2019

<b>MEMBERS PRESENT</b>	Chair Steve Michaels, Supervisors Jeff Herlitzke, Mike Hoffman, Jerome Pedretti, Robert Stupi
<b>STAFF PRESENT</b>	Clerk Marilyn Pedretti, Town Crew John Frauenkron

**CALL TO ORDER**

Chair Michaels called the meeting to order at 7:00 p.m. Notices and an addendum were posted.

**MINUTES**

Motion by Stupi/Herlitzke to approve the minutes of August 14<sup>th</sup>. **MOTION** carried.

**CITIZENS' CONCERNS:** none given.

**COUNTY SUPERVISOR REPORT:** none given.

**PUBLIC WORKS**

DOT MLS grant: Clerk Pedretti reviewed the written report concerning the Department of Transportation (DOT) Multimodal Local Supplement (MLS) grant application process. Discussion followed. It was the consensus to pursue and Stupi will assist.

Snow plowing contractor: Clerk Pedretti reported on her research in contracting with several local companies. Discussion followed. It was the consensus to keep researching and revisit next year.

Town crew updates: Frauenkron highlighted several areas on their written report.

**RESOLUTION: MEYER COURT**

Clerk Pedretti read the following in the record:

**RESOLUTION #2019-3**

*Private Road Naming: Meyer Court*

*WHEREAS, the Town of Holland realizes the importance of safety and emergency response to all Town residents; and*

*WHEREAS, the Town of Holland realizes that a private road serving a condominium development with several parcels will exist off Old NA; and*

*WHEREAS, the property addresses on said private road do not fit the matrix used by La Crosse County, thereby making residences located on said road difficult to locate for emergency responders, be it law enforcement, fire or EMS.*

*NOW THEREFORE BE IT RESOLVED that we, the Town Board of the Town of Holland, do hereby name the said private road (accessing Old NA) as Meyer Court.*

*BE IT FURTHER RESOLVED that the Town of Holland, by this action, does not intend to accept said road as a public road nor accept responsibility for maintaining said road.*

Motion by J Pedretti/Hoffman to approve Resolution 2019-3. **MOTION** carried unanimously.

**PLAN COMMISSION**

Zoning Petition 2033: Steve Horton of Horton Surveying, o/b/o Nick Hansen & Hansco LLC, W7787 Amsterdam Prairie Road, requested a rezone of a 1.02 acre parcel at N8353 U.S. Highway 53 from the "General Agriculture District and the General Agriculture District

Deed Restrictions Not Recorded” to the “Rural District” for continued residential use and to remedy a lot line encroachment of the private on-site wastewater treatment system. Stupi explained the petition and outlined the area encompassed on the map. Discussion followed. Motion by Hoffman/Stupi to approve zoning petition 2033. **MOTION** carried unanimously.

CSM Hansen: Steve Horton of Horton Surveying, o/b/o Nick Hansen & Hansco LLC, W7787 Amsterdam Prairie Road, requested approval of a Certified Survey Map (CSM) to create a 1.02 acre parcel at N8353 U.S. Highway 53 for continued residential use. Stupi explained this was a housekeeping map adjustment to fit with the previously approved rezone. Motion by Hoffman/Herlitzke to approve the Certified Survey Map for this lot. **MOTION** carried unanimously.

Boundary Agreement input: Stupi reported on the Plan Commission’s input concerning the Boundary Agreement with the Village of Holmen and a rezone petition by Buck 47 Ventures LLC to rezone approximately 20 acres of property immediately north of Old Hwy 93 from (A) Agricultural District to (R-1) Single Family Residential District and (R-6) Zero Lot Line (single family twindo) Residential District. No input given from the Town Board.

Report on 10/2/19 meeting: Stupi reported the emergency management exercise went well and Keith Butler provided a summary with some action items that the Plan Commission will review at their next meeting.

Zoning variance: Alex Parcher, d/b/a/ Broadway Properties LLC, W7765 Parcher Ct, for property at N8827 US Highway 53, requested a variance for a change in use of two existing detached accessory buildings from agricultural to commercial use where a 60-ft x 120-ft shed would not meet the required 25-ft rear yard setback and a 30-ft x 40-ft shed would not meet the required 25-ft side yard setback. Stupi explained that Alex withdrew his rezone request at the meeting last week but this was already in the works and would be used if the rezone does occur in the future. Stupi explained that the variance was needed to allow commercial use of two existing buildings. Discussion followed. Motion by Stupi/Herlitzke to recommend approval of the zoning appeal to allow the commercial setbacks to be waived for the current buildings that encroach in that set-back. **MOTION** carried unanimously.

## **PLAN COMMISSION APPOINTMENT**

Motion by Herlitzke/J Pedretti to appoint Steve Mieden to fill the vacated term on the Plan Commission ending April 30, 2021. **MOTION** carried unanimously.

## **FIRE DEPARTMENT**

Fire-EMS service sharing study: Michaels reported on the La Crosse County meeting concerning participating in a joint Fire-EMS study and noted there would be no cost to the Town. Discussion followed. It was the consensus that Michaels and Stupi would serve on the committee.

Motion by Herlitzke/Hoffman to approve the Town of Holland participating in the Fire-EMS service sharing study in La Crosse County to be conducted by the by the Wisconsin Policy Forum (WPF), with the following expectations for the study:

- No out-of-pocket cost to participating agencies for the study, full cost to be covered by La Crosse County and the LAPC.
- Research will require compiling data, attending meetings and providing input from each agency or municipality.

- WPF will research, facilitate and prepare a range of options that La Crosse County agencies could consider for Fire-EMS sharing.
- The final report will summarize future options ranging from: keeping the status quo, to actions for sharing between departments, to consolidation of one or more agencies.
- No agency is obligated to pursue or implement any of the options developed for consideration.

**MOTION** carried unanimously.

2020 preliminary budget: Stupi noted there was nothing to discuss as a preliminary Fire Department budget was not presented that did not include 24/7 coverage, as was requested at the last meeting.

Report on 9/18/19 meeting: Draft minutes were reviewed. Michaels noted a majority of the discussion was the department's preliminary budget.

## **PARK COMMITTEE**

Zip line: Herlitzke explained the request to purchase zip line park equipment for the Town Hall park at an approximate cost of \$13,600. Ben Filter, W7935 Prairie Meadows Street, reported his family attended a tournament at a park in mid-state that had a zip line and said it was very safe and a very popular piece of equipment. Discussion followed concerning safety, liability, placement of equipment and costs as relates to the powerline reserves. Motion by Hoffman/Stupi to approve the zip line equipment not to exceed \$13,600.

**MOTION** carried unanimously.

2020 Park budget: Steve Mieden, N7123 Bice Avenue, asked for clarification on which budget year the zip line equipment would be pulled from and if it reduced next year's park budget. Herlitzke noted that the 2019 budget allows for this purchase and next year's budget would remain the same as presented in the preliminary budget which included the ninja equipment.

Report on 9/19/19 meeting: Herlitzke reported the drainage issues with the ballfields are scheduled to be addressed by the parents' association this fall. He noted they are researching the possibility of tobacco free parks and the committee updated the Long Range Park Plan.

## **2020 BUDGET**

Preliminary budget review:

- (1) Discussion took place regarding the seal coating list for 2020. It was the consensus to work towards getting the Town back on the 7-year track by planning to seal all roads in the "red" list (last sealed before 2012) and half of the 2013 list.
- (2) Discussion took place regarding the Clerk's office hours. It was the consensus to leave as currently posted but to gather data on any concerns/complaints of hours.
- (3) Discussion took place concerning the stormwater mitigation work. Jared Noffke, N7105 Bice Avenue, asked how the Town plans to protect the ones that were in the worse case scenario. Steve Mieden noted that, in his work with the school district, there is a need to find balance and not to push it under the rug. Discussion followed.
- (4) Discussion took place concerning the 2020 Holmen Area Fire Department budget. Chair Michaels reported the Town of Onalaska approved 2% increase and the Village slated a 9% increase. He listed the amounts if Holland were to increase by 2%, 5% or 9%. It was the consensus to leave the preliminary line item for the Fire Department operating budget at 5% increase from last year.
- (5) Discussion took place concerning the levy limit adjustment for debt service for general obligation debt for the purchase of the fire truck in 2018. Motion by Herlitzke/J Pedretti to

add a levy adjustment for the fire ladder truck for \$149,908.13. **MOTION** carried unanimously.

(6) Discussion took place concerning the overall preliminary budget. Michaels reported that the Town did receive \$50,000 for the cell tower lease extension. It was the consensus to use \$40,000 towards stormwater mitigation. Discussion followed and several budget numbers were adjusted to bring the \$31,611.54 budget shortfall to zero.

2020 budget hearing date: The public hearing and Town electors meeting was set for Wednesday, November 13<sup>th</sup> beginning at 7:00 p.m.

## **FEE SCHEDULE**

Refuse/recycling charges: Discussion took place concerning the special charge for refuse and recycling. Motion by Hoffman/J Pedretti that we go to \$138 a year for refuse and recycling. **MOTION** carried unanimously.

Shelter house and Town hall rental fees: Discussion took place concerning the rental fee schedule. Motion by Herlitzke/Stupi to raise the Town parks' rental for shelter #1 from \$60 to \$80, shelter #2 from \$50 to \$65 and the Town hall day rental from \$150 to \$175, 10 p.m. rental from \$250 to \$275 and the midnight rental from \$325 to \$350. **MOTION** carried unanimously.

Other fee adjustments: Discussion took place concerning the building inspector fees. It was the consensus to leave the driveway fees "as is" and to add the recommended cell tower permit fee of \$500. The Clerk was asked to research the office charges for copies. This item will be on next month's agenda.

## **2020 TOWN NEWSLETTER**

The clerk asked for input for articles for the 2020 Town newsletter. Discussion followed and several articles were suggested. The Clerk asked that any articles be submitted by November 4<sup>th</sup>.

**WTA WORKSHOP REPORT:** Clerk Pedretti provided a written report.

## **TREASURER'S REPORT AND BILLS TO PAY**

The September Treasurer's report and October invoices were reviewed. Motion by Herlitzke/Stupi to approve the bills in the amount of \$206,316.44. **MOTION** carried unanimously.

## **CLOSED SESSION**

Motion by Stupi/J Pedretti to enter closed session under Wisc. Statutes 19.85(c) for: "...consideration of employment, compensation or performance evaluation data..." of Town employees, to wit: employee duties and discuss Town crew opening. Roll call vote: **MOTION** carried unanimously. Clerk Pedretti and Crew John Frauenkron were requested to stay.

## **OPEN SESSION**

The Board returned to open session at 9:22 p.m. Michaels reported that no action was taken during closed session. Motion by Hoffman/J Pedretti to go out and advertise for Town crew member. **MOTION** carried unanimously.

## **ADJOURN**

Motion by Herlitzke/Hoffman to adjourn. **MOTION** carried unanimously. Adjourned at 9:23 p.m.

Respectfully submitted,  
Marilyn J. Pedretti, Town Clerk