

**TOWN OF HOLLAND  
DRIVEWAY & RIGHT-OF-WAY (ROW)  
WORK PERMIT APPLICATION**

Date	Parcel No.	Fee: \$25	Check # _____ Cash	Permit #
Project address		Subdivision	Lot #	Block #
Owner: Phone:		Contractor: Phone:		

The undersigned hereby agrees that the driveway will be installed in accordance with the Town of Holland Ordinance #3-2003 requirements. In particular, the following items must be adhered to when working within the Town right-of-way (ROW is 33 feet from the center line):

1. Maximum width of pavement is **24' in the ROW.**
2. Apron from the center of the culvert to the road pavement must have a minimum of three (3) feet to ten (10) feet taper on each side of the apron.
3. A driveway may not be elevated more than one (1) foot above or below the elevation of the edge of the road to the end of the right-of-way and shall meet the grade of the existing road.
4. Drainage from driveways shall run into adjacent ditches and not onto the road pavement.
5. Filling of ditches and/or culverts located within a public right-of-way is prohibited without written approval from the Town.
6. No landscaping may infringe upon the existing shoulder (in other words, the gravel shall not be removed, altered or covered).
7. Underground water lines and/or dog fences are prohibited within the ROW.

**NOTICE OF NONCOMPLIANCE:** All cited violations shall be corrected within 30 days after written notification unless an extension of time is granted. All costs incurred by the Town relating to the enforcement of Ordinance #3-2003 or in making the determinations or inspections necessary hereunder shall be paid by the property owner, included, but not limited to, Town administrative costs and inspectors' and attorneys' fees. If the property owner refused to comply with Ordinance #3-2003, the Town may install the culverts and charge back the cost of additional cost thereof as a special charge pursuant to Section. 66.0627, Wis. Stats.

Contractor/owner signing this application agrees to adhere to above stipulations or said work may require removal:	Contractor/Owner	Date
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**Building Inspector**

Culvert Requirements:	<u>Size</u>	<u>Class of Pipe.....</u>
	24"	Height of Cover
	18"	0-2 ft                      IV
	15"	2-3 ft                      III
	12"	3-6                          II
	None	

Apron (end wall) required:    Yes    No

Approach:    acceptable        not acceptable   

(the approach should be flat at least 21 feet from the edge of the black top to the driveway slope)

Slope:    acceptable        not acceptable   

Remarks:

Inspector approval	Date
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