

**TOWN OF HOLLAND BOARD MEETING**

March 14, 2018

<b>MEMBERS PRESENT</b>	Chair Steve Michaels, Supervisors Mike Hoffman, Jerome Pedretti, Robert Stupi, Kathy Warzynski
<b>STAFF PRESENT</b>	Clerk Marilyn Pedretti, Town Crew Gary Hofer

**CALL TO ORDER**

Chair Michaels called the meeting to order at 7:00 p.m. Notices and an addendum were properly posted.

**MINUTES**

Motion by Hoffman/J Pedretti to approve the minutes of February 14<sup>th</sup> and March 7<sup>th</sup>.

**MOTION** carried unanimously.

**TREASURER’S REPORT & BILLS TO PAY**

The February Treasurer’s report was reviewed. The bills to pay were reviewed. Motion by Stupi/J Pedretti to approve paying the bills in the amount of \$99,880.17. **MOTION** carried unanimously.

**RES. 2018-4: 2017 BUDGET**

Resolution was read into the record:

**RESOLUTION 2018-4  
2017 BUDGET RESOLUTION**

*WHEREAS, in December 2016, the Town of Holland set the 2017 Town budget with revenues and disbursements not to exceed \$1,071,164.38; and*

*WHEREAS, Wis. Stats. 65.90(5)(a) requires the approval of two-thirds of the members of the Town Board to amend an adopted budget; and*

*WHEREAS, the 2017 Town Budget provided for \$17,500 in the “Park Expense” Account and \$1,000 in the “Other Conservation & Development” Account (Holland Sand Prairie), which was listed to be paid from the Associated Bank Reserve Fund (CapX) account as \$18,500;*

*NOW THEREFORE, BE IT RESOLVED that the Town Board of the Town of Holland hereby authorizes fund transfer of the following expense budget line-items to cover the 2017 Park Expenses and Other Conservation & Development Expenses:*

<u>Account Name</u>	<u>Amount</u>	<u>Transfer from Acct</u>	<u>Amount</u>
General Park Checking	17,228.04	Associated Reserve (CapX)	-17,228.04

Clerk Pedretti explained this was a housekeeping resolution. Motion by Stupi/Hoffman to approve Resolution 2018-4. **MOTION** carried unanimously.

**CITIZENS’ CONCERNS:** none.

**COUNTY SUPERVISOR REPORT**

Patrick Barlow, County Supervisor, reported on the opioid law suit, a recent meeting of the Solid Waste Policy Board and expressed interest in hearing the Town’s input on the chicken ordinance. He noted that as a Village resident he fully supports the Fire Department collaboration proposal.

## **PUBLIC WORKS**

### Authorization:

- (1) Chevy pick-up transmission: Town Crew Gary Hofer explained the past issue with the transmission and noted the truck also uses one-to-two quarts of oil every two weeks. Discussion followed. It was the consensus to study the issue further.
- (2) Fluid fill for tractor: Hofer explained that by adding fluid fill to the front tires of the tractor, it will help balance the heavy weight of the mower. Discussion followed. Motion by Hoffman/Stupi to spend up to \$270 to put fluid in front wheels of the tractor. **MOTION** carried unanimously.
- (3) Rigging rope: Hofer explained the process for tree removal and noted the proposed purchase of rigging rope will assist with safety. Discussion followed. Motion by Stupi/Hoffman to approve purchasing 200 feet of rope for \$325. **MOTION** carried 4 to 1 (Warzynski).
- (4) Mig welder: Hofer reported the stick welder is starting to fail and suggested the proposed mig welder could assist with bigger welding projects. Discussion followed. It was suggested to check into renting a machine or hiring professional services when needed.
- (5) Barricades and road signs: Clerk Pedretti reviewed the information for purchasing barricades and signs from Lange Enterprise. Discussion followed. Motion by Hoffman/J Pedretti to spend up to \$2,000 on signs and barricades. **MOTION** carried unanimously.

Seal coating and crack filling: The board reviewed the quote by La Crosse County Highway Department and additional information concerning the seal coating and crack filling of Town roads in 2018. Motion by Stupi/J Pedretti to accept the County seal coating estimate, excluding Waldenberger Road, for \$112,086 and up to \$30,000 spent on crack filling. **MOTION** carried unanimously.

Water/drainage issues: Michaels reported he received several calls concerning flooding. He noted Amsterdam Prairie Road had water over the road and suggested the Town may want to look at trenching. It was noted that the farm field topography may make a solution difficult. Discussion followed.

Updates: Hofer highlighted some of the work the crew performed over the past month as listed in their written report.

## **PLAN COMMISSION**

Ordinance #1-2018: Stupi reported the Plan Commission held a public hearing concerning the Comprehensive Plan Amendment and unanimously approved a resolution recommending amending the plan. He explained past policy concerning by-passing two readings for ordinance amendments. Motion by Warzynski/Hoffman to suspend the rules and have one reading of the Ordinance. **MOTION** carried unanimously. Motion by Stupi/Hoffman to approve Ordinance 1-2018 adopting an amendment to the Comprehensive Plan Map. **MOTION** carried unanimously.

Wildflower Terrace Phase I Final Plat: Stupi reported the Plan Commission discussed the DNR stormwater facility maintenance agreement and that the developer, Gregg Stellrecht, has agreed to include the agreement in their covenants. Stupi explained that, while the final plat was approved by the Plan Commission with a stipulation that barriers be placed at the end of the pavement at Phase II, he noticed two items that needed to be addressed: (1) the security light at MH was not LED; and (2) the second layer of the asphalt has not been completed. Stupi reported the electric company was contacted and the light will be switched to LED. Stellrecht asked for alternatives to purchasing a bond to fulfill the

pavement requirements. Discussion followed. Motion by Stupi/Warzynski to approve the final plat [of Wildflower Terrace Phase I] pending receipt of a Letter of Credit from Mr. Stellrecht and placement of posts at the end of the pavement once weather permits. **MOTION** carried unanimously.

Rotterdam Road extension: Stupi reported the Plan Commission discussed whether to connect Rotterdam Road with a new subdivision being developed in the Village of Holmen just north of the Prairie Woods subdivision. Michaels reported the survey of 98 residents in the Prairie Woods/Prairie Meadows subdivisions came back with 44 opposed and 13 in favor of connecting. Discussion followed. No action taken. Stupi asked that this item be voted on next month.

Zoning amendment: Stupi reported the Plan Commission discussed the zoning amendment to allow for household livestock in residential districts with a limit of 5 chickens, rabbits or fowl but no swine or roosters. He reported on Commission suggestions: (1) add wording to disallow guinea fowl and peacocks, (2) that it should be a “majority” of neighbors rather than “all” contiguous property owners to sign off on the permit and (3) that clarification be made on who enforces the ordinance.

Report on 3/7/18 meeting: Stupi noted the minutes have been covered.

### **PARK COMMITTEE**

Shelter #2 roof: Warzynski reported the Park Committee recommended approval of the quote received from J.S. Construction to re-roof shelter #2. Discussion followed. Motion by J Pedretti/Hoffman to accept J.S. Construction quote for \$4,575 for shelter #2. **MOTION** carried unanimously.

Wildflower Terrace park: Warzynski reported the Committee discussed options for the new park in the Wildflower Terrace subdivision and they recommended spending up the \$3,000 on berming, plantings and a walkway this year. She noted they concluded that gravel for a 156’x64’ parking lot was estimated around \$20,000 and was not within the current budget. Discussion followed. Motion by J Pedretti/Stupi to spend up to \$3,000 in the Wildflower Terrace park for berms, trees and a walking path. **MOTION** carried unanimously.

Report on 3/6/18 meeting: Warzynski reviewed the Park Committee minutes.

### **FIRE BOARD**

Chief Ken Gilliam presentation: Paul Menches, Fire Chief, Holmen Area Fire Department, reported they have been working to obtain efficiencies and reduce costs through collaboration. Chief Ken Gilliam of the La Crosse City Fire Department introduced himself and listed several areas for collaboration as detailed in the written proposal. He suggested starting with a maintenance agreement that could be expanded into other areas in the future. Discussion followed. It was the consensus of the Board that these suggestions would save costs and the Fire Board should pursue this collaboration effort.

Report on 2/21/18 meeting: Michaels reviewed the Fire Board minutes.

### **COUNTY SEPTIC MAINTENANCE PROGRAM**

Clerk Pedretti reviewed the proposal from the La Crosse County Environmental Department to improve the Septic Maintenance Program by short-cutting the paperwork and allowing the County to impose a \$5/year special charge for all septic owners, which will replace the current system of \$15 every three years. Discussion followed. It was the consensus that this would improve the process but the Board asked to clarify if a reminder letter will still be sent to residents. The Clerk will follow-up with the County Health Department.

**DNR STORMWATER REPORT**

Clerk Pedretti provided a written report on the 2017 Public Education and Outreach Efforts of the La Crosse Area Urban Stormwater Group. She noted this information will be inserted in the annual DNR Stormwater Report due March 31<sup>st</sup>.

**ENERGY FUTURE CONFERENCE**

Clerk Pedretti provided a written report and noted it was a very good conference.

**ANNOUNCEMENTS/FUTURE AGENDA ITEMS**

Spring elections take place April 3<sup>rd</sup>. A Board of Review training session will be scheduled at the next meeting for some time in April.

**CLOSED SESSION**

Motion by Hoffman/Stupi to enter closed session under Wisc. Statutes 19.85(c) for "...consideration of employment, compensation or performance evaluation data..." of Town employees, to wit: review job descriptions and discuss Clerk and Treasurer appointments. **MOTION** carried unanimously. Entered closed session at 8:35 p.m. Clerk Pedretti was excused. J Pedretti was excused at 8:40 p.m.

Returned to open session at 8:48 p.m. No action taken during Closed Session. Resolution 2018-1 was read into the record as follows:

***RESOLUTION 2018-1******REAPPOINT TOWN TREASURER & TOWN CLERK***

***WHEREAS***, the Town of Holland residents, at their annual Town meeting on April 10, 2001, voted to authorize a change for the Town treasurer and Town clerk from elected positions to appointed positions; and

***WHEREAS***, Section 60.10(1)(b)2m authorizes the Town Board to provide for the appointment of the Town treasurer and Town clerk; and

***WHEREAS***, on February 12, 2003, the positions of Town treasurer and Town clerk were appointed by the Town Board for a three year term each and reappointments were given for additional three year terms;

***NOW THEREFORE BE IT RESOLVED*** that we, the Town Board of the Town of Holland, do hereby reappoint the town treasurer Marla Wagner to a three (3) year term beginning April 1, 2018 and ending March 31, 2021.

***BE IT FURTHER RESOLVED*** that we hereby reappoint the town clerk Marilyn Pedretti to a three (3) year term beginning April 1, 2018 and ending March 31, 2021.

***BE IT FURTHER RESOLVED*** that their salaries will be reviewed annually with their wages and benefits established by the Town Board.

Motion by Hoffman/Warzynski to approve Resolution 2018-1. **MOTION** carried (J Pedretti abstained).

**ADJOURN**

Motion by J Pedretti/Stupi to adjourn. **MOTION** carried unanimously. Adjourned at 8:50 p.m.

Respectfully submitted,  
Marilyn J. Pedretti  
Town Clerk