

BOARD OF REVIEW

May 30, 2018

4:30 p.m.

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| MEMBERS PRESENT | Steve Michaels, Mike Hoffman, Jerome Pedretti, Kathy Warzynski |
| OTHERS PRESENT | Clerk Marilyn Pedretti |
| ASSESSOR | Tony Robley |

The meeting was called to order at 4:30 p.m. Meeting notice was properly published and posted. Roll call was taken with J Pedretti, Warzynski, Michaels and Hoffman present (Stupi excused).

Motion by Hoffman/J Pedretti to elect Steve Michaels as Board of Review chair. **MOTION** carried unanimously.

Motion by Hoffman/Michaels to elect Kathy Warzynski as Board of Review vice chair. **MOTION** carried unanimously.

HOUSEKEEPING

- Verified that three (3) of the members present had met the mandatory training requirements.
- Verified that the Town had an ordinance for the confidentiality of income and expense information provided to the assessor under state law.
- Verified that the Town has policies regarding the procedures for sworn telephone testimony, sworn written testimony and for the waiver of Board of Review hearing requests.

ASSESSMENT ROLL

Tony Robley, Associated Appraisals, provided a summary of the Annual Assessment Report. He noted that the Town is not currently in compliance with state comparisons but that the State allows non-compliance for four consecutive years before action must be taken. The clerk confirmed receipt of the Assessment Roll and sworn statements. Board members reviewed the Assessment Roll. No corrections or errors were found. Robley confirmed that all Open Book changes were included in the Assessment Roll.

Having no case before the Board, the recorder was turned off until such time as a taxpayer would appear or until the State required two hours was fulfilled. No petitions were received during the two hour session.

Motion to adjourn was made by Warzynski/J Pedretti. **MOTION** carried unanimously. Meeting adjourned at 6:30 p.m.

Respectfully submitted,
Marilyn Pedretti
Town Clerk